

Site Laborer

Durham, NC 27701

Overview

Salary Range

\$15.00 - \$17.50 Hourly

Position Type

Full Time

Education Level

High School

Description

Are you someone who takes pride in creating clean, safe, and welcoming environments? We are seeking a dependable and hardworking Site Laborer to help maintain our residential communities and support the daily operations that contribute to an exceptional living experience for our residents. This hands-on role is ideal for individuals who enjoy working both indoors and outdoors, take initiative, and value teamwork.

As a Site Laborer, you will play an important part in ensuring our properties remain attractive, well-maintained, and safe. From groundskeeping and janitorial services to assisting with resident service requests and community events, your work will have a direct impact on the quality of life of the residents we serve.

Key Responsibilities

- Maintain the cleanliness, appearance, and safety of assigned properties and grounds.
- Remove litter, debris, and other obstacles from community areas.
- Perform routine janitorial duties, including sweeping, mopping, vacuuming, and cleaning common areas.
- Clean restrooms, kitchens, appliances, countertops, sinks, windows, and mirrors.
- Empty trash and recycling receptacles throughout the property.
- Assist with appliance moving and installation as directed.
- Respond to work orders and support emergency maintenance requests.
- Escort contractors, vendors, and pest control service providers as needed.
- Handle daily mail pick-up and distribution activities.
- Set up community rooms and common areas for meetings, programs, and events.
- Follow all safety procedures and organizational policies while performing assigned duties.
- Perform other related duties as assigned.

Qualifications

Required Education

- High school diploma or GED.

Preferred Education

- Vocational training or coursework related to building maintenance, facilities operations, custodial services, or a skilled trade.

Required Experience

- Basic experience in building maintenance, groundskeeping, custodial services, or general labor work.
- Experience safely operating hand tools, equipment, or machinery.

Preferred Experience

- Experience working in multifamily housing, property management, facilities maintenance, or a related environment.
- Experience performing routine cleaning, grounds maintenance, or minor maintenance tasks.
- Experience responding to work orders and interacting with residents, customers, or the public.

Core Skills & Abilities

- Knowledge of safe work practices and proper use of cleaning products, tools, and maintenance equipment.
- Ability to understand and follow written and verbal instructions.
- Strong attention to detail and commitment to quality work.
- Ability to perform physically demanding work in indoor and outdoor environments.
- Strong organizational skills and ability to manage multiple priorities.
- Effective communication and customer service skills.
- Ability to work independently and as part of a team.
- Ability to establish positive working relationships with residents, coworkers, contractors, and vendors.
- Commitment to safety, accountability, professionalism, and service excellence.

Additional Requirements

- Valid North Carolina driver's license required.
- Ability to participate in emergency call-back assignments and report to work outside normal business hours when needed.
- May be required to obtain a Commercial Driver's License (CDL) depending on assignment.

View full job description at:

<https://www.paycomonline.net/v4/ats/web.php/portal/DFB2DC6420F52B0EAA4CB55F7AEF06AF/jobs/105250>